

FOCI Fiber Optic Communications, Inc.

2023 Annual General Shareholders' Meeting Notice

(Summary Translation)

- I. It is hereby scheduled to hold the Company's 2023 Annual General Shareholders' Meeting at No. 2, Zhanye 1st Rd., East Dist., Hsinchu City (The Allied Association for Science Park Industries) at 9:00 am on May 30, 2023 (Tuesday). The time for shareholders to register for this meeting is 8:30 am, and the registration place is the same as the meeting place.
- II. The agenda for the meeting is as follows:
 - (1) Report items: 1. 2022 Business Report. 2. Audit Committee's Review Report. 3. Report on 2022 employees' and directors' remuneration. 4. Report on cash dividend of 2022 earnings distribution.
 - (2) Recognition and Discussion Items: 1. Acknowledgment of the 2022 Business Report and Financial Statements. 2. Acknowledgment of the 2022 Earnings Distribution. 3. Discussion of amendments to the Company's "Articles of Incorporation" (3) Extemporaneous Motions.
- III. The Company's board of directors resolved the distribution of cash dividends in 2022: the shareholders' cash dividends are distributed at NT\$0.5 per share, and the chairman is authorized to set the record date for dividend distribution.
- IV. For the shareholders' meeting agenda, if there are matters stipulated in Article 172 of the Company Act, besides the convening notice, please log on to MOPS. (URL: <https://mops.twse.com.tw>, click "Basic Information/E-book/Annual Report and Shareholders' Meeting Related Information (including Depository Receipt Information)," enter the Company ticker and year, and then select the Shareholders' Meeting related information) to inquire.
- V. According to Article 165 of the Company Act, the change of shareholder register shall be suspended from April 1, 2023, to May 30, 2023. If you need to go through account opening procedures (submit your signature card), please contact the Stock Transfer Agency Department of Taishin Securities Co., Ltd.
- VI. If there is proxy solicitation, the Company shall compile an itemized statement of the solicited proxies before April 28, 2023 and disclose in Securities & Futures Institute at (URL: <https://free.sfi.org.tw>). Shareholders may visit and search by entering the criteria. The proxy verification is the Stock Transfer Agency Department of Taishin Securities Co., Ltd.
- VII. In addition to the announcement of the MOPS, a special letter is sent with a copy of the attendance card and proxy form attached. If you decide to attend in person, please sign or stamp the third "Attendance Card" and bring it to the venue for registration on the meeting day (do not send it back). If you entrust a proxy to attend, please sign or seal the proxy form. After filling and signing the agent's relevant documents, they should be delivered to the Stock Transfer Agency Department of Taishin Securities Co., Ltd. at the latest five days before the opening and closing.
- VIII. Shareholders of this meeting can exercise their voting rights electronically. The exercise period is: from April 29, 2023, to May 27, 2023. Please log in to the "Shareholder e-Ticket" of Taiwan Depository & Clearing Corporation and vote according to the relevant instructions. (URL: <https://www.stockvote.com.tw>)**
- IX. Those who attend the shareholders' meeting, please bring your identity documents for inspection.
- X. Please refer to the letter and perform accordingly.

Sincerely,

Board of Directors of Foci Fiber Optic Communications, Inc.